

DDIC
EO
Pls provide ca
done

13 April 1988

Executive Registry

1517X-88



BCI

MEMORANDUM FOR: Executive Director

FROM: Director, Security Evaluation Office

SUBJECT: Acquisition of Space for SEO

REFERENCE: DDCI Memorandum dated 28 March 1988;

1. I am dismayed by the results of my attempts so far to acquire space both within and outside the Headquarters compound. I would like to solicit your assistance in helping me resolve this matter.

2. My initial discussions with the ADDA led me to believe that I would have several choices of locations outside the Headquarters Building for housing my office of roughly [redacted] individuals. This has not happened. Instead, I have been advised by DCI Admin that my options have been narrowed to one choice only--the 11th floor of Key Building. This location causes me grave concern for several reasons:

a. The current configuration of the space is not as easily, cheaply or quickly modified as was originally projected by the Office of Logistics if suitable quarters are to be provided. DCI Admin contends that the original estimate of \$150 thousand for minor fix-up would easily double just to convert the area into livable working space. This of course does not include the costs for furnishings, and ADP equipment. The total bill "to get up and running" at Key Building is projected at \$835,000. The occupancy date would hardly be 18 April 1988, but would be closer to September 1988.

b. The security of the building is problematic on two accounts. First, the existing guard force is notoriously lax about enforcing normal security procedures, especially access to the building by cleared personnel. Second, the 11th floor would have to be shared with another CIA tenant (as yet unknown) and the integrity of SEO's workspace is not 100% enforceable without considerable extra cost. Considering the intent of our mission and the sensitivity of the information we will be handling, the irony implicit in this security issue cannot be ignored.

NOTE FOR RECD + FMD - I DON'T KNOW WHERE HE REC'D SOME OF HIS DATA, BUT LET US ENSURE THAT OL ALWAYS SPEAKS WITH ONE, COORDINATED VOICE.

!!
SPO's?

DCI
EXEC

c. The building itself is not well maintained; in short, if judged against standards at CIA headquarters, it is filthy! As is commonly known, there is an asbestos problem which still needs to be remedied. The landlord is not known as being responsive to tenants needs. Another CIA tenant in Key, [] is lobbying mightily to vacate the premises at the earliest possible date.

d. Finally, there is insufficient parking at Key Building to accommodate my office needs. DCI Admin estimates that commercial parking costs for [] SEO employees would be approximately \$60,000 per year.

3. In addition to the above, the current CIA lease of Key Building expires in December 1989. To date, the lease has not been renewed beyond that timeframe and should not be extended because of the condition of the building. To sink large amounts of money to refurbish these quarters for such a short amount of time hardly seems a wise use of Agency funds.

4. I am quite aware that the subject of SPACE is the equivalent of hen's teeth at this time, both within and outside of Headquarters. I am also aware of the difficulties, costs, and Congressional pressures associated with renting commercial space, especially the prohibitive cost for the CISVN telephone system. The priority treatment that has been afforded the establishment of the office is duly noted and appreciated. However, I am not convinced that in light of my expressed concerns that Key Building is the best choice for the SEO.

5. Lastly, on 18 April, I will not have any space at Headquarters for myself or my existing staff. A room (1D-49) consisting of 180 square feet has been identified as a possible site. To date, no agreement has been reached to vacate the present occupants or turn it into suitable quarters. Finally, this space is woefully inadequate in size to accommodate myself and a couple of assistants as was requested in the referenced DDCI memorandum.

6. Again, I solicit your thoughts and timely help in resolving these matters.

cc: ADDA (Mr. Mahoney)
DDA (Mr. Huffstutler)
D/OL (Mr. Ray)
DCI Admin []
Comptroller (Mr. Childs)

SUBJECT: Acquisition of Space for SEO

Distribution:

Orig-EXDIR

1-ADDA

1-DDA

1-D/OL

1-Chief, DCI/Admin

1-Comptroller

1-SEO Subject

1-SEO Chrono

1-Executive Registry

25X1

EO/SEO lsg (04/13/88)

CONFIDENTIAL

Page Denied

Next 2 Page(s) In Document Denied